



बिहार सरकार

Bihar Institute of Public Administration and Rural Development
WALMI Campus, AIIMS Rd, Phulwari Sharif, Patna, Bihar 801505,
Website: <http://bipard.bihar.gov.in/>
e-Mail: ad-bipard-admin@bihar.gov.in

Tender No: Housekeeping/BIPARD/2022/04

Dated: 02/05/2022

e-Tender Notice

Proposal for "Selection of Vendor for Housekeeping services" for the Bihar Institute of Public Administration and Rural Development (BIPARD).

For further details bid documents with all timeline are available on the website: <https://eproc2.bihar.gov.in>. Last date of submission of bid is 19/05/2022 till 4:00 PM.

The important information about the Bid are as under:

1. Any contract that may result from this Government procurement competition will be issued for provisional term of three years.
2. The Bihar Institute of Public Administration and Rural Development (BIPARD)/ Government of Bihar reserves the right to extend the Term for a period of up to one year with a maximum of two years, such extension or extensions on the same terms and conditions, are subjected to the BIPARD's obligations at law.
3. Proposals must be received not later than time, date and venue mentioned in the Fact Sheet. Proposals that are received late WILL NOT be considered in this procurement process.

Sl No	Information	Details
1.	RFP No. and Date	Housekeeping/BIPARD/2022/04 Dated 02/05/2022
2.	Bid Submission Start Date and Time	2/05/2022 4:00 PM
3.	Bid Submission End Date and Time	19/05/2022 till 4:00PM
4.	Bid validity period	180 days from the bid submission date.
5.	Tender Processing Fee (TPF) (Non-Refundable)	INR 590 + Taxes (GST @ 18%) /- payable online through e-Procurement.

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Sl No	Information	Details
6.	Tender Fee / Cost of BOQ (Non-Refundable)	INR. 5000/- only (Rupees Five thousand only) payable online through e-Procurement
7.	Earnest Money Deposit (EMD)	<p>INR 1,00,000 only (Rupees One Lakh only) paid through either e-Payment mode (i.e. NEFT / RTGS, Net Banking, Credit / Debit Card) or Manual mode (BG).</p> <p>In case of Manual Mode, EMD has to be submitted in the form of Bank Guarantee in favour of BIPARD – ATI, Bank of Baroda, Account Number- 26230100006425, Branch name:-Walmi Campus, Phulwari Sharif payable at Patna before last date & time of tender submission.</p> <p>Note: Bank Guarantee issued by a Nationalized / Scheduled Bank, in favor of “Excise Commissioner-Cum-IG Registration” payable at Patna</p>
8.	Pre-Bid Meeting	<p>11/05/2022 4:30 PM at WALMI Campus, Phulwari Sharif, Patna, Bihar 801505</p> <p>Zoom meeting: https://us02web.zoom.us/j/7409312919?pwd=chFsOVFDdGWN5MWF0V0FvQW5uS2NCQT09</p> <p>Meeting ID: 740 931 2919 Passcode: 590052</p>
9.	Opening of Technical Bids	19/05/2022 4:30 PM
10.	Opening of Financial Bids	To be intimated
11.	Contact person for queries	<p>Sri Shivendu Ranjan Assistant Director, BIPARD, Patna Email id:-ad-bipard-admin@bihar.gov.in</p>

4. The document should be purchased and submitted online via e-Proc portal (<https://eproc2.bihar.gov.in>) only.
5. In the event of the date specified for receipt and opening of bid being declared as a holiday for Prohibition, Excise & Registration Department office the due date for submission of bids and opening of bids will be the following working day at the appointed times.

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6. Financial bids of only those bidders who qualify on the basis of evaluation of technical bids will be opened.
7. The bidders are expected to examine all instructions, forms, terms, project requirements and other information mentioned in the RFP documents and Bid Response Checklist. Failure to furnish all information required as mentioned in the RFP documents or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the Bidder's risk and may result in rejection of the proposal and forfeiture of the Bid Security (EMD).
8. Bids along with necessary online payments must be submitted through e-procurement portal <https://eproc2.bihar.gov.in> before the date and time specified in the NIT.
9. The department doesn't take the responsibility for the delay/non-submission of tender/non-reconciliation of online payment caused due to non-availability of internet connection, network traffic/holidays or any other reasons.
10. All further notifications/Corrigendum/Addendum, if any shall be posted on e-Procurement Portal (www.eproc2.bihar.gov.in).
11. For registration log in to <https://eproc2.bihar.gov.in>.
e-Procurement Help Desk
Toll Free Number: 1800 572 6571
Email Id: eproc2support@bihar.gov.in
Working Hours: 8AM to 7PM (All days in week except few selected state holidays)



Authority Signature
Joint Director, BIPARD
(Bihar, Patna)

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